



## 2020 IPEIA Conference & Exposition 24<sup>TH</sup> IPEIA Conference



February 24 - 28 2020 Banff, Alberta, Canada

## Request for Approval to Attend the IPEIA 2020 Conference & Exhibition

IPEIA Conference & Exhibition, February 24 - 28, 2020

To Whom It May Concern,

The intention of this letter is to request your approval to attend the IPEIA Conference & Exhibition at the Banff Centre from February 24 - 28, 2020.

The IPEIA Conference is a two-and-a-half-day conference dedicated to distributing technical & non-technical information from our industry leaders. The knowledge sharing among the attendees at IPEIA will contribute to the design, operation, maintenance, and regulation required for the continued success of the Pressure Equipment Integrity Industry.

IPEIA is operated as a non-profit event. The surplus revenues from the IPEIA 2020 Conference & Exhibition will be used to finance the 2021 Conference & Exhibition, and will also provide funding for research and educational opportunities in the identified industry programs.

I will leave the conference having expanded my learning through exposure to thought leaders, built my professional connections through participating in networking opportunities, and enriched my skills with a toolkit of techniques to apply to my own role.

I will require \_\_\_\_\_ days away from the office and the estimated fees for my attendance at IPEIA Conference & Exposition are \$ \_\_\_\_\_. Here are the details of my estimate:

- + Registration fee: \$ \_\_\_\_\_  
*\*\*includes meals and accommodations*
- + Transportation: \$ \_\_\_\_\_
- + Total cost: \$ \_\_\_\_\_

To see more details about the conference, please visit [www.ipeia.com](http://www.ipeia.com).

Thank you for your consideration and support of my professional development.

Warm regards,